Royal Mail [®]
recorded 1st or 2nd class
Signed for
Standard postal service with signature and barcode scanning on delivery. Ideal for items you might need to prove were received, like job applications or legal documents.
Use Special Delivery for guaranteed next morning delivery with the security of barcode tracking throughout and compensation for loss or damage.
Write details of where your item is going
ALEXANDER HARRS SOLRS
Building name or number, and street 51 STATION RAD
Postcode complete in full BGUI BRT
write your address on the back of package
stick label to front top left of package
Reference RE 3098 4690 0GB

recorded 1st or 2nd class signed for

Your receipt Keep this for your reference

We do not pay compensation for money or jewellery sent Recorded, use Special Delivery instead.



Tor confirmation of delivery...

Visit our Web site **www.royalmail.com** or call **0845 9 272 100** from 2pm two working days after posting First class, or four working days after posting Second class, and quote reference number on front of card.

To see proof of delivery...

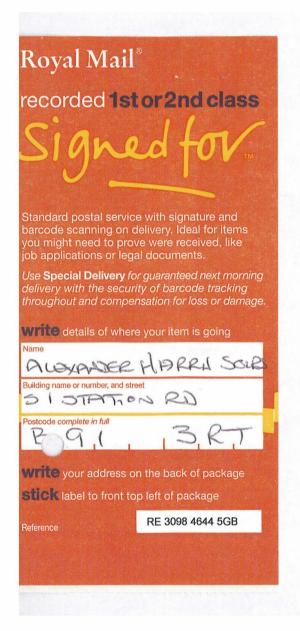
Call 0845 9 272 100 and ask for Proof of Delivery to get a copy of the recipient's signature. There will be an extra charge for this service. Remember, the person who signs for your package may not be the person you sent it to.

If your item is lost or damaged...

We'll pay you compensation for the value of your itegup to 100 times the price of a basic weight First Class up. We do not pay compensation for money, jewellery or other items of value sent Recorded. For a claim form, call 0845 7 740 740 *calls charged at local rates*, or pick one up at a post office.

To check a Postcode...

Call 0845 7 111 222 calls charged at local rates



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To check a Postcode... Call 0845 7 111 222 calls charged at local rates

July 200 Alverstoke 26 Village R Alverstoke Gosport Hampshire PO12 2LF VAT Re Mon MSe Inland Fir 1 @ Recorded Inlnd 0.64 Admin of Meds Blily 11.43 (1997 PHET) 8.76 20.19-2000 BNF 0.00 ? Ples. writing Blicy. 0.00 AS PROOF ED BELOW POSTCODE check clinica Parice Code A Hexan Houris Sols 1st class Thank You registered po Put crest mandy complaint olea DD paid tho' p. Have we got!

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by

			Post Of Your	fice Ltd. Receipt		
		Alverstok 26 Villa Alverstok Gosport Hampshire PO12 2LF	e ge Road e		60	
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C.	3					

Code A posted to Atlexander Havris Sas 1st class, registered past 19/5/03 by Mardy. E20.19 paid tho' petty cash (Code A

FAREHAM & GOSPORT PRIMARY CARE TRUST Invoice Request Form

For guidance on how to complete this form, please see reverse	· ······		
Your Name CAROLINE HARRINGTON YOUR RE	Code A Cif	CH Date 8	MAY 2003
Your Dept/Location PCT HQ (QUALITY) Phone No	0 & Ext. 01329	229412	

	and the second			100
	Is the Debtor an NHS Body?	Yes		No
Ì	Information or attachment			
	to be sent with Invoice?	Yes	(No

'es	No
es	No

DEBTORS USE ONLY	(
Debtors Type	PP	RC	BC	OTHER	SALOPAY
New Set Up	Yes	No	Debto	ors Ref	

F

Details of those you wish to invoice

Name/Organisation	ALEXANDER HARRIS SOLICITORS
For the Attention Of	RICHTARD FOLLIS
Address	CHERITON HOUSE
	SI STATION ROAD
	Soutture
Post Code	B91 3RT
Telephone Number	0121 711 5111
Any Ref to be quoted on in	voice RF/EP/31829/2/9922

Details to go on the Invoice - limited amount of space available	CHARGE	VAT (17.5%)	TOTAL
please attach any additional information that can be sent with the invoice	£	£	£
PHOTOCOPYING MEDICAL RECORDS	£50		ESO
	······································		
- 1			
			£50

Financial Code:- Co	de to be o	credited with income
5403	F	65112
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	F	
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		F

Amount:- exclu	ding VAT	-
£		
£	<u> </u>	
£		
£		
£		W 44

Your Signature Hernator

Please return this form to:- <u>DEBTORS</u>, Finance Dept, Oakley, St James Hospital. Any queries please contact Ext. 4358

g:fin/accty/masters/invreq2f.xls