

Fiona Cameron - Director of Nursing Clinical Governance

From: Louisa Wearn - Education
Sent: 02 July 2004 09:46
To: Kevin Ostler - Consultant Psychiatrist; [Code A] - Service Co-ordinator; Kieran Kinsella - Clinical Leader; Maggie Vilkas - Operational Manager; Chris Ash - Business Manager; [Code A] Secretarial support to [Code A] [Code A]; [Code A] - Home Treatment Team Co-ordinator; Sue Beynon - Head OT; [Code A] Admin Supervisor; Janice Romer - Service Manager; [Code A] (E-mail); Alison Lewis-Smith - Team Manager (CPD); [Code A] Team Leader; Pauline Hill - Manager School Health; Suzanne Hogg - Physiotherapy Manager; [Code A] Chief Speech & Language Therapist; Richard Jarczyk - Podiatry Clinical Co-ord/ Home Loans Manager; Tracy Sanders - Deputy Chief Executive; Jo York - Head of Quality; [Code A] Project Manager; [Code A] - Education; [Code A] - Clinical Audit Facilitator; Maddy Knott - Public Health Information Manager; [Code A] Education; [Code A] - Education Adviser; Mike Townson - Podiatry Manager; David Quinlan - Head of Psychology; Margaret Meikle - SLT Service Manager; Aileen Macnaughton - Associate Director; Rosalyn Jack - Associate Director of Human Resources; Claire Pond - Public Involvement & Communications Manager; Sue Galley - PR & Communications Manager; Lyn Darby - Head of Secondary Care; Sue Pepper - Head of Information; Steph Punt - Primary Care Manager; Matthew Pickerill - Public Health & Primary Care Information Manager; [Code A] Executive Assistant; [Code A] Contracts & Compliance Monitoring Officer; Tess Windust - District Sister; Judy Hillier - Director of Service; Pam Hobbs - Director of Finance and Corporate Services; Paul Edmondson-Jones - Director of Improving Health & Quality; Stewart Jamieson - Consultant Psychiatrist; David Clements - Associate Director - Older People & Promoting Independence; Innes Richens - Associate Director (Health Development / Social Inclusion); Julie Cullen - Nurse Consultant; Charles Lewis - GP Board Member; Michael Drake - Head of Performance & Planning; [Code A] [Code A] (E-mail); [Code A] - Project Assistant; Sue Cradock - Nurse Consultant; [Code A] [Code A] (5FE) Portsmouth
Subject: City PCT; Fiona Cameron - Director of Nursing & Clinical Governance
 Portsmouth City Teaching PCT CHI Action Planning Workshop 12 July
Expires: 07 July 2004 17:00

Please see the attached letter for details of the Action Planning Workshop on 12 July 2004.

As you will see from the attached (draft) agenda, you will have the opportunity to look at some of the pillars of clinical governance in more detail **so please indicate your preference on the relevant form by 7 July.**

Regards

[Code A]

Project Manager

[Code A]

Portsmouth City Primary Care Trust
 Finchdean House
 Milton Road
 Portsmouth
 Hants PO3 6DP



email attendees
letter.doc



Action Planning
Agenda.doc

Portsmouth City

Teaching Primary Care Trust

Group Exercises

CHI Key Findings and areas of the PCT to consider

Patient and Public Involvement

The Healthcare Commission (CHI) review of this area looked at how patients and service users can have a say in their own treatment and how they and patient organisations can have a say in the way that services are provided.

Main assessment

There is a commitment from the organisation to involve patients, service users and the public and staff are being encouraged to take responsibility for activity within their services. Individuals have lead responsibilities and a strategy has been developed. However, clear mechanisms, including staff training, to support the implementation of the strategy are not in place. There are many examples of seeking patient and service user views but actually involving the public in service planning is less well developed.

The PCT should consider:

- Involvement and consultation of patients and the public should be undertaken as a matter of course in the planning of service provision and the development, appraisal and evaluation of proposed changes at all levels.
- Action plans should be developed and implemented routinely following surveys of patient views. The action plans must include clear timescales, responsibilities and mechanisms for monitoring and evaluating outcomes
- A training programme to support implementation of the patient, service user and public involvement strategy needs to be established.

Any priorities you would like to change/reword or add?

Three main priorities in priority order

Portsmouth City

Teaching Primary Care Trust

HealthCare Commission Action Planning Workshop

9.30am – 4pm - Monday 12 July

Entertainments Hall, St James Hospital, Portsmouth

Programme

Registration		9.00am
<i>Tea & Coffee available</i>		
Welcome and Introduction	<i>Brian Mansbridge, Non-executive Director and Charles Lewis, Chair of Professional Executive Committee</i>	9.30am
Health Care Commission Clinical Governance Review Overview	<i>Margaret McGlynn, Operational Project Manager, Health Care Commission</i>	9.35am
Presentation on the PCT Vision for Clinical Governance	<i>Paul Edmondson-Jones, Director of Improving Health and Quality</i>	9.45am
Review of strategic aims of clinical governance	<i>Jo York, Head of Quality</i>	9.50am
CHI assessment of Clinical Governance in the PCT and current objectives	Code A	10.15am
Tea & Coffee		10.45am
Priorities for each pillar of Clinical Governance	<i>Group Exercise 2</i>	11.00am
Barriers to overcome to achieve priorities – key actions: first pillar	<i>Group Exercise 3</i>	11.45am
Lunch		12.45pm
Barriers to overcome to achieve priorities – key actions: second pillar	<i>Group Exercise 4</i>	1.30 pm
Tea & Coffee		2.30pm
Identifying the way forward - priority actions and outcomes	<i>Judy Hillier, Director of Services</i>	2.50pm
Next Steps	<i>Plenary Session</i> Code A <i>Dr Vivienne Randall PCT Clinical Governance Leads</i>	3.50pm
CLOSE - 4.00pm		