

**Code A** - Service Manager

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To: **Code A**  
Subject: RE: GWM Dysphagia

-----Original Message-----

**From:** **Code A** [mailto:**Code A**]  
**Sent:** 13 May 2003 11:19  
**To:** **Code A**  
**Cc:** **Code A** Therapy Ser Mg  
**Subject:** **GWM Dysphagia Training**

Dear **Code A**

Attached is the information regarding :

- a) The training carried out to date which Fiona has agreed to back-pay for the costs incurred.
  
- b) The proposed schedule and breakdown of costings for the rolling programme of training over the next annum. I haven't detailed the contents of each stage of training as this is explained in the paper that **Code A** and **Code A** forwarded to you .

Please let me know if you need any further information. Good luck with the Workforce Confederation funding application.

Best Wishes

**Code A**

<<GWM DYSPHAGIA TRAINING.doc>>

## **GWM DYSPHAGIA TRAINING**

### **PROPOSED SCHEDULE FOR IMPLEMENTATION OF TRAINING**

**Jan '03-May'03** - Completion of dysphagia link nurse (DLN) **training** for 3 nurses (1<sup>st</sup> cohort).

**June '03** – Evaluation of DLN training and report back to 'steering group'.

**Early Sept '03** – Stage 1 and Stage 2 theory training session (ref ' A paper outlining Dysphagia training for nursing staff at GWM 29/11/02)

**Sept '03 – Dec '03** - DLN link nurse training for 2<sup>nd</sup> cohort of 3 nurses

**End Sept '03** –Stage 3 training provided by SLT and DLNs (cohort 1).

**Jan '04** – Refresher session

**March '04** – Stage 2 and stage 3 knowledge training

**Bimonthly** – ongoing supervision 2 hours per month

**Sept '04** –Stage 2 and Stage 3 knowledge training

### **COSTS**

#### **Jan '03 – May '03 DLN Training**

SLT Preparation time = 2 day s Specialist @ cost £373.8

1 day theoretical training provided by 2 Specialists @ cost £373.8

Practical sessions (20 hours provided for each nurse) @ cost £1495.2

Case presentations 6 hours @cost £149.52

Post training supervision 12 hours per annum @ cost £299.04

Evaluation costs 11 hours Specialist SLT @cost £274.12

A&C 5 hours support @ cost £50

Total = £3015.48

#### **Sept '03 – Dec '03 DLN Training cohort 2**

LT preparation time 1 day Specialist @ cost £186.9

1 day theoretical training @ cost £186.9

Practical sessions for 3 trainees @ cost £1495.2

Case presentations @ cost £149.52

Post training supervision @ cost £299.04

Evaluation costs £274.12

A&C support 5 hours @ cost £50

Total = £2641.68

### **Costs of Stage 2 Training**

SLT preparation time with DLN 1 nurses = £93.45

Provision of training ( 1 session) = £93.45

Total = £186.9 x 2 as training to be offered twice per annum £423.8 (including 5 hours A&C support @ cost £50)

### **Cost of Stage 3 training**

As above = £423.8

### **SUMMARY OF FINANCIAL AND TIME COSTS**

Total costs £6504.76

This equates to 253 hours of Specialist SLT(67 sessions).