

Portsmouth Hospitals **NHS**
NHS Trust

From: **Code A**
Senior Technician PCT Services
Pharmacy Department
St. Marys Hospital
Milton Road
Portsmouth
PO3 6AD

To: Ward & Department Managers
Peripheral Hospitals

Date: 20th January 2003

Memorandum

Re: Relocation of Pharmacy for PCT Services

From Monday 3rd February 2003, pharmaceutical services for wards and departments of peripheral hospitals, with the exception of mental health services, will be provided from the Pharmacy Department, St. Marys Hospital.

Transport arrangements will be provided from St. Marys rather than from Queen Alexandra Hospital.

Staff are reminded that orders required on the transport run for the same day need to be faxed to pharmacy by 10am. Please ensure that all staff are aware of the direct contact numbers for the Pharmacy Department, St. Marys Hospital, which are:

Telephone: 023 9286 6770

Fax: 023 9286 6759

Please also ensure that all envopaks and non-stock returns should now be returned to Pharmacy St Marys Hospital via path run transport. Controlled drugs orders should be sent by first class post to the address above.

If you have any concerns regarding these arrangements, please contact me.

Thank you.