

Kathryn Rowles - Director of Public Health

From: Sue Damarell-Kewell - Head of Service Quality
Sent: 26 September 2002 09:40
To: Kathryn Rowles - Director of Public Health
Subject: RE: Draft CHI Action Plan

Kathryn as promised our action plan as discussed previously.

Please note the following:

- this includes only the recommendations for which we are both responsible. I have written it for both of us so the recommendations should be joint - unless they are just your statements then they are in italics. This has been agreed with our clinical governance committee and chair and they are happy with the wording/ meaning.
- Ian has a major problem with recommendation number three he should have already spoken to you about this !!!! he said it does not reflect the issue that CHI were highlighting and wanted you to check with Julie Miller to make sure. In detail he said the findings were about appropriateness of prescribing against the guidelines not to ensure that the guidelines are appropriate but that the prescribing is he therefore thinks that guideline development and 6 reviews etc are not what is needed. But he wants you to check. I have written an alternative but you will need to leave it out or change it if it is wrong it certainly will need checking!!!
- There are a couple he is not happy being the accountable officer for as they relate to GPs and he wants the PEC chairs to take responsibility ours is on holiday but the committee agreed this but you might have to check with Gordon. Ian therefore wants his name taken off number 14 and PEC chairs added to it and also included in number 6.
- I have not included the recommendations that are yours as you will have probably made amendments to them. My action plan will probably be easier to drop into yours as there are lines between the recommendations but I am happy for you to format it all differently.
- You ask me to get Ian to comment on the F&G ones where he will lead as MD. His comments are as follows
 - rec 5 happy with that wants Sept dates changed to Oct
 - 13 should be Fiona and not him
 - 16 happy

I have tried ringing you a few times to discuss but you are obviously very busy.

Sorry this took longer than originally agreed but getting 5 minutes is difficult currently as you know

Please ring if you have any queries or concerns

Thanks

Sue



CHI Patient QAction
Planning D...

-----Original Message-----

From: Kathryn Rowles - Director of Public Health
Sent: 12 September 2002 14:39
To: Ian Piper - Chief Executive F&G; Tony Horne - Chief Executive EHPCT; Fiona Cameron - Operational Director; Ian Reid; Watling Jeff (RHU) Portsmouth Hospitals; Stubbs Neil (RN4) Portsmouth Healthcare; Humphrey Lesley (RHU) Portsmouth Hospitals; Paula Turvey - Operational Director; Sue Damarell-Kewell - Head of Service Quality; Goodall Judith (RN4) Portsmouth Healthcare; Peach Janet (RN4) Portsmouth Healthcare
Cc: Tanner Simon (Q17) HIOWhA; 'Julie Miller'
Subject: Draft CHI Action Plan
Importance: High

Dear all

We attach, a little later than intended, a further draft version of the CHI Action Plan following our meeting the other week.

We have also produced a front page introduction, which sets the context for the Plan and the arrangements for monitoring and implementation.

Please can you **scrutinise** the Action Plan carefully for each recommendation and identify any amendments/additions required. We are very mindful that there are still a number of gaps evident in the Plan, particularly under the outcome, monitoring and reference headings of the framework. This needs the detailed local

knowledge that you'll have.

We have agreed with Julie Miller from CHI that we will submit the final version of the Action Plan at the end of this month.

To enable us to make the final amendments, please respond **by Thursday 23rd September at the very latest** (you can enter on the Plan in italics any changes/additions needed).

<< File: Action plan intro.doc >> << File: Draft CHI ActionPlan.doc >>

Also please note that the first meeting of the CHI Action Plan Implementation Group will be Friday 8th November 2.30 - 4pm at Fareham Reach.

Thanks

Kathryn Rowles and Noreen Kickham

Director of Public Health

Telephone - ***Code A***