

Williams, Elaine

From: Williams, Elaine
Sent: 21 January 2008 09:18
To: Woodland, Betty (HPCT-SE); 'Betty.woodland@hampshire.nhs.uk' **Code A**
Cc: Bell, Jessie (HPCT-SE)
Subject: RE: STRICTLY CONFIDENTIAL GWMG - GMC INVESTIGATION
Importance: High
Sensitivity: Confidential

Hello Betty

Thanks for the contact details. I will copy future emails to both addresses to make sure they are not delayed.

I attached a scanned copy of the Letters A & B for information.

Jessie will be getting the covering letters typed today/tomorrow and sent ASAP with the packages we received from the solicitor on Friday.

The 4 people that they want to interview have been asked to contact the solicitor direct to make appointments, so perhaps you can make contact with them, or they may contact you for support. I'll leave that for you to decide how best to manage.

Thanks for all your help.

Jessie it might be helpful if Betty is emailed a copy of the PCT letters for info, so she knows what we have said.

Kind regards, Elaine

Elaine Williams
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 Hampshire Primary Care Trust
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 Southampton International Business Park
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 Southampton SO18 2RZ
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From: Woodland Betty - PCT Trainer [mailto:Betty.Woodland@hampshire.nhs.uk] **Code A**
Sent: 21 January 2008 09:03
To: Williams, Elaine
Subject: RE: STRICTLY CONFIDENTIAL GWMG - GMC INVESTIGATION
Sensitivity: Confidential

Hi Elaine, I have put all those dates in my diary and will be available.

Sorry it takes so long to get back to you but I'm usually only in the office 2 days a week, My home contact number is **Code A** and my mobile is **Code A** please feel free to use them, if I'm not in my husband takes messages or the answerphone picks up
 My home email is also quicker it is Betty.woodland@hampshire.nhs.uk **Code A**

Is it possible to have a copy of just one of the letters so I know what's been sent to the staff?

21/01/2008

Regards [Code A]

From: Williams, Elaine [mailto:[Code A]]
Sent: 18 January 2008 11:13
To: [Code A] - PCT Trainer
Subject: RE: STRICTLY CONFIDENTIAL GWMG - GMC INVESTIGATION
Sensitivity: Confidential

Hi [Code A]

I'm meeting with Jessie Bell this afternoon to draft letters to go with the solicitor's letters, as described in previous emails.

The Solicitor is coming down from Manchester and has pencilled in the following dates when she could meet people, particularly with Gill Hamblin, Shirley Hallmann, Philip Beed and Beverley Turnbull. (29th, 30th, 31st Jan and 1st Feb.)

I am trying to arrange for Richard Samuel and me to meet her here on 29th or 30th.

I'm awaiting the solicitor's letters, hopefully they should arrive by special delivery today. Jessie and I will put a covering letter together to be sent out early next week.

How would you like to be linked in? Do you want something in the covering letter or will you contact them direct by phone after the letters have gone out?

The other nurses may not need to be interviewed during the solicitor's visit, but they may need to speak with you for support, particularly around the paperwork they are being asked to sign, as outlined in my email of 15 Jan, 18.20 pm.

I don't have a telephone contact number for you but am happy to chat it through if it would help. I'm in the office today and again on Monday 21st till about 1.30 pm.

Kind regards, Elaine

Elaine Williams
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From: [Code A] PCT Trainer [mailto:[Code A]]
Sent: 15 January 2008 16:18
To: Williams, Elaine
Subject: RE: STRICTLY CONFIDENTIAL GWMG - GMC INVESTIGATION
Sensitivity: Confidential

Dear Elaine I returned to duty today and have just opened your email.
 I will definately be around to support the staff long and short term
 and am very happy to do that

Regards [Code A]

21/01/2008

From: Williams, Elaine [mailto:] **Code A**
Sent: 14 December 2007 09:37
To: **Code A** PCT Trainer; Bell Jessie - Head of Operational HR; Humphrey Lesley - Divisional General Manager; Beaumont Natalie - HR Manager - Medical Personnel; Copage, Manda
Cc: Samuel Richard - Hampshire PCT External; Smart Fiona - Hampshire PCT External
Subject: STRICTLY CONFIDENTIAL GWMG - GMC INVESTIGATION
Importance: High
Sensitivity: Confidential

Dear All

Please find attached version 1 of the staff lists of those we have been requested contact details for by the GMC Solicitors.

I have put as much detail as possible from the historical files.

Would you ALL please check all sections and make amendments/additions of up to date contacts as appropriate and return to me as a matter of urgency.

I understand the Solicitors for the GMC plan to get their letters out as asap. They will send their letters to Manda C so that a covering letter can be produced ? by H PCT -

Jessie - 2 questions about the covering letters-

Will you arrange for an appropriate covering letter to be produced for all staff?

Should the letters go out before Christmas or should it be afterwards and if before what support for staff will be available over the holiday period?

Lesley/Natalie - Will the current employers, where different from H PCT, wish to write to their staff as well?

Code A - will you be available to continue to support staff in the short/long term?

For your information: I will be in the office next week except for Friday 21st, and on Monday 24th. I am on leave 27th, 28th and 31st December.

I look forward to hearing from you.

Regards

Elaine

Elaine Williams
 Legal Services Manager
 Hampshire Primary Care Trust

cc Fiona/Richard for info

Disclaimer - December 14, 2007

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21/01/2008

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