

**DOCUMENT REQUEST FROM
COMMISSION FOR HEALTH IMPROVEMENT**

Documents & information required for the Investigation at Gosport War Memorial Trust (Portsmouth Health Care NHS Trust)

LH
FC

Already Received:

- Assessment and management of pain policy
- Prescription writing policy

Picture of Gosport EM

Documents:

- FC ✓ "Map" of the service |
- LH Clinical Governance baseline assessment | TRUST
- FC/LH ✓ Management and organisational charts | TRUST (then + now + future)
- LH ○ Clinical Governance structure chart | TRUST
- LH ○ Clinical Risk Strategy | "
- LH ○ Complaint monitoring reports, including annual reports (3 years) " 2
- LH ○ Board agendas (private & public - last three years) " 2
- * FC ○ Any completed patient surveys. 3 FC/JP
- * FC ○ Policy documents to include Complaints, Whistleblowing, SUI's. Given the number of policy documents usually agreed within a Trust, a list of other 2 Policy list relevant policies would be helpful. TRUST
- LH ○ Quality Strategy TRUST |
- * FC ○ Staff surveys TRUST + action 3
- Staff turnover/sickness/vacancy levels at Gosport hospital 3* ? relating to Sultan/Daed/Diyad.
- * FC* Trust Annual Reports (3 years) TRUST | + * Heart check - David Barker -

ask Lorna
CNST

Information:

DB

- Details of local newspapers and local press contacts DB
- Addresses and telephone numbers (plus name of each Chief Officer) of your local CHCs ✓
- Address of local car hire firm YELLOW PAGES ✓
- Trust e-mail contact
- Stakeholder list to include:
 - Your host Health Authority ✓
 - Neighbouring Health Authorities ✓
 - Local PCG/PCT's X3.
 - Social services ✓

26/10/01

Bruce

Dms P +
Therapeutics
chair?



requested
from HA

requested
directory

- ✓ Local Medical Committee - chairman Bob Butcher
- ✓ Local Pharmaceutical Committee
- ✓ Local MP x 2
- ✓ Local District/County Councils Gosport - Fareham, CR 5.
- Nursing Homes list - Nursing home Inspectorate
- Voluntary organisations within the Trust (eg League of Friends, volunteers, etc) Gosport + vol orgs
- Voluntary sector organisations and community groups Advisory Group
- Local patient support and self-help groups JCR + Center

Note: Contact names and telephone numbers for the above would be helpful if these are available. In addition, there may be other particular interest groups or individuals you feel we should contact within your area.

Mt/3/10

↓
? are there any of these.