

Chief Executive

MM/YJM

Trust Board

Business Manager

01 July 2001

**Strategic Briefing**

**Thursday, 19th July, 2001: 1.30 to 4 p.m.**

**Trust Central Office Meeting Room, St. James' Hospital**

**AGENDA**

**1. Apologies**

*1.30 p.m. to 2 p.m.*

**2. NHS Modernisation**

Briefing on the action taken to date:

- Implementing the NHS Plan - Better hospital food; ward housekeeper; clean hospitals. *Enclosure (green)*
- Modern Matrons: strengthening the role of ward sisters/senior sisters. *Enclosure (pink)*

**3. Controls Assurance**

To endorse the Trust Controls Assurance Report for 2001 - previously circulated to the Board with memorandum of 13th June, 2001.

**4. Clinical Governance Annual Report**

To receive the Annual Report for 2000/2001 (Ian Reid).

*Enclosure (yellow)*

**5. Caldicott Data Protection**

To receive the Annual Report from the "Caldicott Guardian" Ian Reid).

*Enclosure (cream)*

2.15 p.m. to 3 p.m.

6. **Adult Mental Health**

- 6.1 Fair Oak Action Plan: Update from Neil Stubbs. *Enclosure (green)*
- 6.2 Acute Bed Pressures: Update/briefing by Neil Stubbs. *Enclosure (yellow)*  
(Maggie Vilkas, Ros Jack and Dr. Ian Rodin will also attend.)
- 6.3 Report of Mental Health Act Commissioners' Visit (9th and 10th January, 2001): Update on action taken. *Enclosure (blue)*

7. **Learning Disabilities**

To approve the Outline Business Case for the proposed transfer of social care properties to a registered social landlord. *Enclosure (white)*

8. **Reconfiguration**

Update.

3.15 p.m. to 4 p.m.

9. **Elderly Mental Health Nursing Review**

Preliminary discussion of Eileen Thomas' report. *Enclosure (pink)*