



Employee Advisory Resource Limited.  
Brunel Science Park, Kingston Lane,  
Uxbridge, Middlesex UB8 3PQ

Telephone: **Code A**  
Facsimile:  
E-Mail: ear@ear.co.uk  
Web Site: <http://www.ear.co.uk>

**Private and Confidential**

Jill Sadler  
Portsmouth Healthcare NHS Trust  
Occupational Health  
Coldeast Hospital  
Sarisbury Green  
Southampton SO31 7ZD

15 June 2000

Dear Jill,

**Re: Employee Assistance Programme Three Months Usage Report**

I am pleased to enclose the final usage report on EAR's Employee Assistance Programme for February to April 2000.

During this period, there were 125 calls; 108 were made by employees and 17 by family members, a usage rate of 2.6%.

Most calls were for personal related issues, and included financial, relationship, emotional health, information and legal. Work related issues have included career change, emotional health, policies, benefits and performance.

|                          |    |                          |
|--------------------------|----|--------------------------|
| <b><u>Referrals:</u></b> | 43 | face to face counselling |
|                          | 8  | legal/financial resource |
|                          | 5  | debt specialist          |

I hope this report is both informative and useful, and if I can be of any further help now or in the future please do not hesitate to call me.

Kind Regards.

Yours sincerely

**Code A**

**Sally Keeling**  
EAP Consultant

**Portsmouth Healthcare NHS Trust**

**Service Commencement Date: 1st February 1996**

|                 | <b>Head Count</b> | <b>Usage %</b> | <b>Total Cases</b> |
|-----------------|-------------------|----------------|--------------------|
| <b>Year 1</b>   | <b>4789</b>       | <b>12.1</b>    | <b>579</b>         |
| <b>Year 2</b>   | <b>4764</b>       | <b>11.3</b>    | <b>537</b>         |
| <b>Year 3</b>   | <b>4764</b>       | <b>9.4</b>     | <b>448</b>         |
| <b>Year 4</b>   | <b>4764</b>       | <b>10.3</b>    | <b>491</b>         |
| <b>3 Months</b> | <b>4764</b>       | <b>2.6</b>     | <b>125</b>         |

**(February to April 2000)**

**Summary Of Current Three Months Usage:**

**2.6%**

**Employees**

**108**

**Family**

**17**

