

**PRIVATE & CONFIDENTIAL**

10 December 2001

«Title» «First\_Name» «Last\_Name»  
«Position»  
«No\_and\_Street»  
«Town»  
«County»  
«Postcode»

Direct Dial: 020 7448 9323  
Email:  
julie.miller@chi.nhs.uk  
  
www.chi.nhs.uk

Dear «First\_Name»

Enclosed are the background papers for our investigation at the Gosport War Memorial Hospital, I hope they arrived safely. Could you please phone Kellie on 020 7448 9420 to confirm receipt?

As I mentioned in my email last week, you do not need to read the whole file in advance of our meeting on 17 December. It would be helpful however, if you could read the first section of the file up to the list of "Trust Documentation".

Looking forward to meeting you next week. Please do phone Kellie or I if you have any queries before next Monday.

Best wishes,

Julie Miller  
Investigations Manager