PRIVATE & CONFIDENTIAL

19 December 2001

Direct Dial: 020 7448 9323 Email: julie.miller@chi.nhs.uk

www.chi.nhs.uk

Dear

Many thanks for attending the briefing meeting earlier this week, it was good to meet you all.

Given we now have a couple of more written documents for you including the Briefing Paper prepared by CHI analysts, we have sent everything now via the post.

Enclosed is the updated Winmax coding for your final comment. Also enclosed is the police report provided by Professor Livesley surrounding the death of Mrs R. This should be read in conjunction with Dr Munday's report in your folder. I shall have a summary of the systems issues raised in these reports for discussion during the site visit, which I'll share with the team on 6th January.

Could we meet in the foyer of the hotel at 5.00 pm on Sunday 6th January, with a view beginning our briefing at 5.30pm? We should be finished by 7.30pm and I'd suggest we eat in the hotel restaurant to keep arrangements simple.

I will be in the office on Friday 28^{th} and Monday 31^{st} if you have any queries over the holiday. If you wish to take the train on Sunday 6^{th} , could you get back to Kellie or I by 3^{rd} January 2002.

Very best wishes for Christmas and the New Year.

Yours sincerely

Julie Miller

Investigations Manager

Enc.