

Gosport Investigation Team Briefing Day
 Monday, 17 December 2001 Room 1N
 CHI offices, 1st Floor, 103-105 Bunhill Row, London EC1Y

9.30 Coffee & Introductions
 Julie Miller

9.45 An introduction to CHI
 Peter Homa, Director of Health Improvement

10.00 CHIs philosophy and approach to investigations
 Liz Fradd, Nurse Director and lead director for this investigation

10.30 Reasons for CHIs decision to undertake this investigation
 Julie Miller, Investigation Manager

10.45 The CHI investigation process

(i) the role of CHI staff on the investigation - Coordinator, Director, Investigation Manger, Support Investigation Manager, Communications Manager, Analysts

(ii) the role of the team

(iii) key themes following stakeholder work - Code A

(iv) the site visit - interview schedule, evening debriefing and planning

(v) winmax

(vi) report writing and publication

12.30 Lunch in the Staff Restaurant

1.15 Analysis of information received from the Portsmouth Healthcare NHS Trust
 Nan Newberry, Senior Information Analyst

2.30 Issues which may arise during the investigation

(i) confidentiality

(ii) disclosure of information

(iii) referral to regulatory bodies and/or police

(iv) interview techniques - Code A
 Investigation Manager

3.30 Expenses etc

3.45 Final questions

4.00 Close