Index - Gosport War Memorial Hospital Investigation: Team Folder (Introduction: First papers, Briefing, Site Visit, Report Briefing...)

AGENDA

<u>Document 1</u>: Agenda for the Gosport Investigation Team Briefing Day on Monday 17 December 2001 at the Commission for Health Improvement

TEAM INFORMATION

<u>Document 1</u>: Document regarding Biographies of team members for the investigation

<u>Document 2</u>: Document titled "What makes a good CHI interview?" and dated November 2001

GENERAL INFORMATION

<u>Document 1</u>: Document titled "How to find the Commission for Health Improvement"

WHY ARE WE INVESTIGATION GOSPORT WAR MEMORIAL HOSPITAL

<u>Document 1</u>: Letter dated 14 December 2001 from Gary A Ford, Professor of Pharmacology of Old Age to Detective Superintendent J James, Hampshire Constabulary regarding a copy of report on five patients who died at the Gosport War Memorial Hospital

<u>Document 2</u>: Letter dated 22 November 2001 from Dr K I Mundy, Consultant Physician and Geriatrician to Detective Superintendent J James, Hampshire Constabulary regarding Confidential Medical Report regarding medical management of patients at Gosport War Memorial Hospital

<u>Document 3</u>: Letter dated 3 July 2001 from Penny Humphris, Chief Executive Isle of Wight, Portsmouth and South East Hampshire Health Authority to Peter Homa, Chief Executive CHI regarding assistant by CHI with a local inquiry

<u>Document 4</u>: File note: Telephone call dated 4 July 2001 from Professor Gary Ford and written by Linda Patterson, Medical Director, CHI

<u>Document 5</u>: File note: Telephone call dated 8 August 2001 between Liz Fradd and Julian Brookes

- $\underline{\textit{Document 6}}$: File note: Telephone call dated 10 July 2001 with Deputy Chief Executive, Ian Piper from Portsmouth Healthcare NHS Trust regarding Gosport War Memorial Hospital
- <u>Document 7</u>: File note: Telephone call dated 11 July 2001 with Lesley Humphrey from Portsmouth Healthcare Trust
- <u>Document 8:</u> Press Cutting dated 23 October 2001 taken from The News "Watchdog looks at Hospital Care"
- <u>Document 9</u>: News article dated 30 October 2001 taken from a website called ThisisHampshire.net "Hospital Safety Inquiry"
- <u>Document 10</u>: Letter dated 15 August 2001 from Max Millet, Chief Executive Portsmouth Healthcare NHS Trust to Ms Margaret Tozer, Investigation Manager, CHI regarding Police Investigation into the death of Gladys Richards
- Enclosure: Document: GWMH Police Investigation Chronological Sequence of Events
- <u>Document 11</u>: File note: Meeting to discuss concerns relating to Gosport War Memorial Hospital dated 3 September 2001
- $\underline{\textit{Document 12}}$: Report for the Investigations and Fast Track Clinical Governance Review Programme Board meeting on 18 September 2001
- <u>Document 13</u>: Press cutting dated 25 October 2001 taken from Health Service Journal "Investigation launched after elderly deaths"
- <u>Document 14:</u> Press cutting dated 25 October 2001 "Hospital failed relatives"
- <u>Document 15</u>: Press cutting dated 24 October 2001 "Hospital investigation may bring NHS change"
- <u>Document 16</u>: Press cutting dated 23 October 2001 taken from Southern Daily Echo "Hospital Safety Inquiry"
- <u>Document 17</u>: Letter dated 23 November 2001 from Jane Barton to Kellie Rehill, Investigation Coordinator regarding specific points that have direct bearing on the investigation

- <u>Document 18</u>: dated 21 June 2001 from **Code A** SERO

 Briefing Unit to **Code A** regarding SUI: Suspicious deaths at Gosport War Memorial Hospital
- <u>Document 19</u>: dated 5 April 2001 from **Code A** Briefing unit to **Code A** regarding SUI: Suspicious deaths at Gosport War Memorial Hospital
- <u>Document 20</u>: dated 30 July 2001 from **Code A** Briefing Unit to **Code A** regarding suspicious deaths of patients
- <u>Document 21</u>: dated 16 October 2001 Briefing for Prime Minister's Questions: CHI investigation of Gosport War Memorial Hospital
- <u>Document 22</u>: document titled Additional Information: Isle of Wight, Portsmouth & South East Hampshire Heath Authority Joint Investment Plan for Older People 2001 2002

Section: MEETING

- <u>Document 1</u>: Notes: Briefing dated 17 December 2001 Alison Iliff
- <u>Document 2</u>: Gosport Timetable dated Monday 7 January 2001 and Tuesday 8 January 2001
- <u>Document 3</u>: Portsmouth Healthcare NHS Trust: OTHER STAFF dated 23 November 2001
- Document 4: Document titled A Trust Strategic
- Document 5: Interview Notes
- <u>Document 6</u>: Presentation: Gosport War Memorial Hospital Investigation Team Briefing Julie Miller, Investigation Manager
- $\underline{\text{Document 7}}$: Final Terms of Reference dated 18 October $\underline{\text{2001}}$
- <u>Document 8</u>: Presentation: Investigation at Gosport War Memorial Hospital Nan Newberry et al. Senior Analyst
- Document 9: Information regarding stakeholders
- Document 10: Gosport Stakeholder meetings Key Themes
- <u>Document 11</u>: Portsmouth Healthcare NHS Trust: OTHER STAFF dated 23 November 2001

- <u>Document 12</u>: Commission for Health Improvement: Weekly Staff Time Recording Sheet
- <u>Document 13</u>: Commission for Health Improvement Investigation/Review Expenses Claim form
- <u>Document 14:</u> Finance Information Pack for Investigation/Review Team Members
- <u>Document 15</u>: Commission for Health Improvement: Conditions of Suitability for Appointment

Section: FOLLOW-UP TEAM BRIEFING

- <u>Document 1</u>: Letter dated 21 December 2001 from Julie Miller, Investigation Manager, CHI regarding the briefing meeting and enclosure of documents
- <u>Document 2</u>: Document titled Gosport War Memorial Hospital (Portsmouth Healthcare NHS Trust) Briefing Paper: Investigation 2001/2002 (document dated 20 December 2001)
- <u>Document 3</u>: Document titled College of Health: Consumer Audit Guidelines

Section: SITE VISIT

- Document 1: Timetable of interviews
- Document 2: Questions for Executive Team/Pharmacist
- Document 3: Observation sheet
- Document 4: Annual Plan 2001:2002
- Document 5: Various leaflets
- Document 6: Leaflet titled "Your views matter: making comments or complaints about our services..."
- Document 7: Document concerning ward round
- Document 8: Occupational Therapy Supervision contract and record sheet
- Document 9: Mulberry Assessor/Acute Unit, Collingwood/Ark Royal Redclyffe House/Summervale House transfer form