From:	McHaffie Malcolm	
Sent:	07 March 2015 09:28	
То:	Correspondence Complaints; Freedom of Information Unit; L Code A Harr	
	Karen; Walsh Sally; Reeve Hilary; Code A CandCTVRRandcomplaints	
Subject:	Fw: Gosport Independent Panel	
Attachments:	letter to cps from CG.docx; Access to Information and Disclosure Protocol	
	final.docx; Search Terms 02.03.15.xlsx	
Follow Up Flag:	Follow up	
Flag Status:	Completed	
Categories:	Misc/Enquiries	

## Karen

Just to be clear, this was originally dealt with by SCD years ago and not by me - it predates me.

We had correspondence in more recently and I allocated that to Hilary. The original lawyer has retired.

Code A was the caseworker.

There will be a folder for Hilary's work.

The "complaints" e folder will be with Code A

Malcolm

 From: Harrold Karen

 Sent: Saturday, March 07, 2015 07:30 AM GMT Standard Time

 To:
 Code A

 Cc:
 Information Unit; Correspondence Complaints

 Subject:
 FW: Gosport Independent Panel

## Code A

The Gosport Independent Panel has now started to contact organisations and set out in a little more detail the process that they will use. The attached documents set out what is to come. There is no need for you to be concerned about this process as it is similar to what happened in relation to the Hillsborough case.

However, GIP has now developed a table of search terms and they are asking organisations to check all their records again against the table.

As DRO can I ask you to consider how best we can do this in CPS. I have copied this note to Malcolm as Head of SCD who handled the case against Dr Barton as well as FOI and Complaints as it seems highly likely requests/complaints will have been generated over the years.

The other issue I would appreciate your help on is developing a single place where all CPS material can be kept. I am in the early stages of this project and already I seem to be acquiring digital as well as hard copy material. I don't think I should keep it in 'My Documents' for obvious reasons. All material should really be held in a single place and somewhere accessible but perhaps with restricted access to certain key people. **Malcolm** – is there a shared drive folder already in existence or if not, could we create one with perhaps access for you, me and Janet?

Your thoughts would be very much appreciated.

## Karen

Karen Harrold   Operations Directorate	CPS HQ   Rose Court   2 Southwark Bridge   London   SE1 9HS   Telephone
Code	<u>A</u>

 From: Burgin, Peter
 Code A

 Sent: 06 March 2015 19:27
 To:

 To:
 Code A

 Cc: Harrold Karen
 Subject: Gosport Independent Panel

Please see the attached letter

Peter Burgin Gosport Independent Panel Wellington House 133 -155 Waterloo Road London SE1 8UG

Telephone: Code A

For general enquiries: please email the Gosport Independent Panel: <u>enquiries@gosportpanel.independent.gov.uk</u> or call 020 7972 4212

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