

Client : Gladys Richards  
SSD Ref: 493524  
Recorded by: SSHHJH  
Contact From/To:  
Subject: J Hoggarth 6.8.98 D/W Team Manager

Contact Date: 06/08/1998  
Contact Time: 15:27  
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Took all information to David Thorne and discussed further action to be taken.

Action discussed and agreed:

JH to arrange meeting with inspectorate to clarify concerns re medication and procedures re accidents within the home, and to exchange information & clarify inspectorate role whilst investigation ongoing - DT to attend - to arrange within next week if possible (JH/DT on leave after then)

Following this, JH to arrange meeting with GP/Dr Banks, re regulation of medication given to client and to review client's apparent physical and mental decline over the past few months. DT to attend - likely timescale mid september due to annual leave

Case conference to be arranged re future care of client and any other action to be taken depending on outcome of investigation.

Relatives to be kept informed of progress by JH. /cont

E10 completed/signed, copy sent to Jane Lawson.